

General Terms & Conditions and Application for the Expo from July 4th until July 8th 2018 in the occasion of the DATEV Challenge Roth on July 7th, 2019 in Roth

1. Organizer

TEAMCHALLENGE GmbH

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91154 Roth / Germany

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2. Contact for technical questions

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3. Schedule and exhibition spaces

The Challenge Expo will take place during the following time period.

Date	Time
Thursday, July 4 th 2019	from 10.00 p.m. to 07.00 p.m.
Friday, July 5 th 2019	from 10.00 a.m. to 07.00 p.m.
Saturday, July 6 th 2019	from 10.00 a.m. to 07.00 p.m.
Sunday, July 7 th 2019	from 12.00 a.m. to 07.00 p.m.

During these opening hours, all exhibition booths have to be open for visitors and permanently staffed.

In addition, the exhibitors are allowed to open their expo booth on Monday, July 8th 2018 between 10.00 a.m. and 1.00 p.m. for the visitors for further sales.

4. Exhibition Spaces

The exhibitors are provided with exhibition space, which does not include any specific booth equipment (tents, tables, chairs, e.g.).

However, by paying a deposit of EUR 50.00 a beer table including two benches can be rented at the expo registration at the entrance of the expo.

5. No Brand Limitation

The exhibitors can design their expo space based on their individual needs, which includes the right to represent as much brands they want.

There is no limitation from the organizer. In addition, no extra costs will be charged.

6. Prohibition to sell any food, drinks, coffee, ice, etc.

It is not allowed to sell any Food, drinks, coffee, ice, etc. on the expo!

This prohibition does not apply to ISO, Bars, Gels, etc.!

7. Exhibition space and areas

The minimum exhibition space is 9 m² (3m x 3m). The maximum depth is 4 m, more space might be available after prior arrangement with the organizer.

Ideal size: depth 3m to 4m / Fronts of 3m, 6m or 9m are possible; fronts with more than 9m might have a problem with trees in the EXPO Area.

The maximal height is 3,50m. Larger heights in the outdoor area are only possible after prior arrangement with the organizer.

8. Setup and teardown of the booths

The set up of the expo booths is only allowed after payment of the required fee during the following time:

Tuesday, July 2nd from 2.00 p.m. to 7.00 p.m.

Wednesday, July 3rd from 10.00 a.m. to 7.00 p.m.

A set up of the expo on Thursday is not intended. An exception is only possible after prior request and always outside the opening hours of the EXPO.

The teardown of the booths cannot take place during the opening hours of the expo – but only on Monday, July 8th 2019 between 6 a.m. and 10.00 a.m. as well as after 1:30 p.m.

9. Taking care for the environment

The exhibitors are requested to take care for all the trees and flowers in the Expo Area. It is not allowed to hang flags, banners or leashes in the trees. Pegs to fix tents or booths are not allowed, too.

10. Driving on the expo area

The exhibitors are only allowed to drive on the EXPO Area during the set-up and teardown times. During the other expo days the assembling of the booths has to be done with hand trucks/barrows.

During the opening hours of the expo, driving on the EXPO Area is generally strictly prohibited.

11. Registration and Deadline for Registration

The registration is accepted by sending a corresponding invoice. The exhibitor will be informed about the location of the exhibition space (per map) approx. 4 weeks before the event.

Deadline for the registration is Sunday, May 5th 2018.

12. Costs

Own tent/pavilion in the outdoor area: EUR 140.--/m² + VAT

If **booking and payment** is done until January 31st 2019: EUR 120.--/m² + VAT (=14.3% discount)

If **booking and payment** is done until March 31st 2019: EUR 130.--/m² + VAT (=7.1% discount)

Flat costs for electricity, cleaning and security: EUR 40.-- + VAT (10 EUR/day)

When booking an exhibition space, you will receive (after arriving on the Expo Area in Roth):

- One parking space near the exhibition area
- Two tickets for the Bernbacher carbo party on Friday, July 5th

13. Terms of payment

The organizer will issue an invoice after receipt of the registration.

The full invoice amount will be due for payment until May 31st, 2019.

In case the invoice is paid until January 31st 2019, the price per m² is reduced from 140,-- EUR down to 120,-- EUR.
In case the invoice is paid until March 31st 2019, the price per m² is reduced down to 130,-- EUR.

Payment must be effected by transfer to our account at Sparkasse Mittelfranken-Süd

Receiver: **TEAMCHALLENGE** GmbH
IBAN: DE62 7645 0000 0750 3762 87
BIC: BYLADEM1SRS
Bank: Sparkasse Mittelfranken-Süd
Subject: DATEV Challenge Roth 2019 – EXPO registration „company name“

In case the rent for the exhibition space has not been paid in time or has been paid only in part, the organizer is entitled to let the booked space to somebody else.

14. Right of withdrawal

If the exhibitor withdraws from the registration by May 31st 2019, there will be charged (or not refunded if already paid) 30% of the total cost that would have been incurred for booking the exhibition space.

No withdrawal from the registration will be possible after May 31st 2019. If a new exhibitor is found for a cancelled exhibition space after that date, the party who has cancelled the space will be reimbursed 50% of the net rent.

15. Involvement of third parties

An exhibition space assigned to an exhibitor may not be transferred to third parties, neither completely nor in part.

Activities of agents or provisional activities for subcontractors at the expo must be indicated as such in the registration and are subject to special examination by the organizer as regards the acceptance of the registration.

16. Advertising material

Advertising material must only be distributed or displayed within the assigned exhibition space.

If an exhibitor causes damage by inadmissibly putting up advertising material, he/she will be charged the repair costs. Promotion activities on the expo grounds or even beyond, are not part of the rental of exhibition space, and thus may not take place without the written consent of the organizer.

To setup banners, posters, signs, etc. outside the own booth, the explicit acceptance of the organizer is needed. All banners, posters, signs, etc. have to be removed completely at the end of the EXPO.

17. Cleaning and Waste

The organizer will provide general cleaning of the pavilion and outdoor area of the expo grounds.

The exhibitor is liable for the disposal of all waste and packaging materials. The exhibition spaces must be left in a clean and completely empty condition; otherwise the exhibitor will be charged with the cleaning costs flat 250 EUR.

18. Electric Power Supply

If an electric power supply is required, please indicate the load to be connected in the registration. **The exhibitor must provide the cables required to connect the electric equipment at the booth to the supply unit.** We recommend bringing a 50 m cable reel. The DIN VDE 0100 - 740 is in force for the installed electric equipment.

19. Water Supply

In some parts of the expo area, a water supply can be offered. Please send us a message if you are interested, so that we can prepare an individual offer for you.

20. Internet Supply

In some parts of the expo area, an internet supply (WLAN or even LAN) can be offered. Please send us a message if you are interested, so that we can prepare an individual offer for you.

21. Floor Cover

As some parts of the expo take place on sand/gravel, a special floor cover can be offered. Please send us a message if you are interested, so that we can prepare an individual offer for you.

22. Exclusivity

Cannot be granted.

23. Authorisations

Special authorisations, admissions, declarations of exemption or consent required for the envisaged exhibition on the part of the exhibitor must be requested/provided by the exhibitor himself/herself.

24. Responsibility for exhibited items and booth equipment

The organizer does not assume any responsibility for exhibited items and booth equipment, and excludes any liability for damage caused thereto or for any lost items.

The expo area will be guarded by a security service outside the official opening hours. The security service starts on Wednesday, July 3rd at 10 p. m. and ends on Tuesday, July 9th 2019 at 08 a.m.

25. Liability

The organizer will assume liability in accordance with the terms of its indemnity insurance.

26. Force majeure

In case of compelling reasons, in particular force majeure, the organizer is entitled to postpone, shorten, partially or completely close or to cancel the expo, if and as far as the reasons are not in the organizer's responsibility.

In these cases the exhibitors/hirers are entitled to receive a reimbursement or a respective reduction of the fee or have an entitlement to damages insofar as only the remaining amount is to be reimbursed after covering all costs incurred by the organizer by that time.

27. Miscellaneous

The organizer reserves the right to reject registrations if the exhibition space is booked up, or if it has a legitimate interest in rejecting a registration.

28. Place of jurisdiction

The place of jurisdiction for the organizer and the exhibitor/hirer shall be Schwabach, Germany.

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Please be aware of the deadline, May 5th 2019!

Address and contact information: - PLEASE FILL IN WITH CAPITAL LETTERS!

Company name	
Company name for exhibitors list	
Street	
Postcode and place / country	
E-Mail address	
Person of response	
Mobile phone (person of response)	

Booth information PLEASE FILL IN WITH CAPITAL LETTERS!

Exhibition space (minimum 9 m ²)	Width (shown to visitors): _____ m Depth: _____ m Expo Size: _____ sqm Height: _____ m
We need a 230 V electricity supply	<input type="checkbox"/> YES / <input type="checkbox"/> NO
We will install the following electric device at our booth	Device: _____ Connected wattage: _____
We need a water supply. Please send us an offer!	<input type="checkbox"/> YES / <input type="checkbox"/> NO
We need an internet connection. Please send us an offer!	<input type="checkbox"/> YES / <input type="checkbox"/> NO
We are interested in a floor cover. Please send us an offer!	<input type="checkbox"/> YES / <input type="checkbox"/> NO
Costs	_____ sqm x 140 EUR / sqm = _____ EUR <small>[120 EUR / sqm until January 31st; 130 EUR / sqm until March 31st]</small> + Flat costs for electricity, cleaning and security 40.00 EUR TOTAL _____ EUR (+ VAT)

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Products and activities: - PLEASE FILL IN WITH CAPITAL LETTERS!

product group / product category	
We agree that contact information of our company is given to other expo participants as well as suppliers or other interested person upon request.	<input type="checkbox"/> YES / <input type="checkbox"/> NO
We would like to pay extra for the advertisement on banners at www.challenge-roth.de . Please provide us an individual offer.	<input type="checkbox"/> YES / <input type="checkbox"/> NO
Further wishes / comments	

Final information:

- The exhibitor must provide the cables required to connect the electric equipment at the booth to the supply unit. We recommend bringing a 50 m cable reel. The DIN VDE 0100 - 740 is in force for the installed electric equipment.
- The set up of the expo booths is only allowed after payment of the required fee during the following time:
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Final Regulations:

- We accept that the organizer will allocate a corresponding exhibition space depending on size and location.
- We received the “General Terms and Conditions for the Challenge Expo” and herewith accept these.

Place, date

stamp and legally binding signature

Eingegangen am:	Bestätigung und Rechnung versendet am:	Übernahme in Listen:
		<input type="checkbox"/> RG-Übersicht <input type="checkbox"/> Messeliste <input type="checkbox"/> Messeplan